



INSTRUCTIONS FOR ADMISSION

Master of Management Studies (MMS), Two Year Full-Time Degree Programme

Academic Year 2026-27

Presence of Parents/Guardian is mandatory at the time of admission

Certificates to be produced in original for verification along with Five sets of Self Attested photo copies and scanned copies of the certificates in PDF format.

1. Admission Regulating Authority (ARA) Letter, Receipt Cum Acknowledgment, Freeze Confirmed Status Letter, MH-CET, CAT, CMAT, XAT, ATMA, MAT, GMAT etc. Score Card (Highlight your Name)
2. Birth Certificate and Copy of Aadhaar Card
3. Original Statement of Marks and Passing Certificate of SSC, HSSC and Diploma, if any.
4. All Semester wise Statement of Marks of Graduation, Passing & Degree (Convocation) Certificate.
5. Income Certificate, Domicile/Nationality Certificate, Caste Certificate and **Caste Validity Certificate is compulsory at the time of admission for SC, ST, VJ/DT-NT(A) / NT(B) / NT(C) / NT(D) / OBC / SBC / SEBC/TFWS/EWS.**
6. Students domiciled in Maharashtra State who have applied for admission against reservation (Scheduled Caste/ Scheduled Tribe/Vimukta Jati/Nomadic Tribe/Denotified Tribe/Other Backward Classes, Special Backward Classes/SEBC) should obtain the caste certificate from any one of the following bodies:- (I) Chief Metropolitan Magistrate/Additional Chief Metropolitan Magistrate Authorities for Mumbai. (II) District Magistrates (III) Sub-Divisional Magistrates (IV) Taluka Executive Magistrates (V) Social Welfare Officers of the District concerned.
7. Students from Maharashtra State who have applied for admission against the reservation (VJ/DT-NT(A) / NT(B)/NT(C)/NT(D)/OBC/SBC/SEBC) should produce "**Non Creamy Layer Certificate**" issued by Sub Divisional Officer/Deputy Collector of the District in addition to the caste certificate, should be **valid up to 31st March, 2027.**
8. EWS students shall produce the Eligibility Certificate for Economically Weaker Section (As per the format in Maharashtra State Government Resolution No. राआधो 4019/P.N.31/16-अ, dated 31/05/2021 only). Refer Information Brochure for AY 2026-27, for Proforma - V.
9. The students claiming reservation under Physical Handicapped Category shall submit the certificate from the competent authority for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.
10. Latest two passport size colour photographs
11. Eligibility - students who have completed his/her Graduation from other than University of Mumbai has to obtain Eligibility Certificate from University of Mumbai through JBIMS office. Please note that, if eligibility is not confirmed by the University, the admission will be treated as cancelled and No fees shall be refunded as per University Rule.
12. a) Student who have graduated from University of Mumbai should strictly submit his/her **Graduation Certificate, Transfer Certificate/Leaving Certificate on or before 30th September, 2026** in any circumstances or else they are not allowed to appear for the Semester I examination.
b) Students who are graduated from other than University of Mumbai should strictly submit their **Transfer Certificate, Migration Certificate, Verification Report of all semester marksheets and Degree Certificate and Final Year Marksheet on or before 30th September, 2026**, in any circumstances or else they are not allowed to appear for the Semester I examination.

MMS Programme Co-ordinator